

giz Postfach 5180 • 65726 Eschborn

To all bidders

Your ref., your message		Phone	+49 61 96 79-4553
Our ref.	E280/DS	Fax	+49 61 96 79-4553
Email	david.sebela@giz.de	Date	07.02.2019

Transaction number: 81237056
Processing no.: 17.2065-5.003
Project title: Development of a Strategy for the Solar Energy Corridor under the West Africa Clean Energy Corridor (WACEC) Initiative
Country: ECOWAS

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

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53113 Bonn, Germany
T +49 228 44 60-0
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Dear Sir/Madam,

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 61 96 79-0
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We intend to award a contract for the following project activity:

Development of a Strategy for the Solar Energy Corridor under the West Africa Clean Energy Corridor (WACEC) Initiative.

E info@giz.de
I www.giz.de

The present assignment is part of the cooperation between GIZ and the ECOWAS Centre for Renewable Energy and Energy Efficiency (ECREEE) in the framework of the regional project 'Improving the governance of the RE and EE sector in West Africa', which is jointly financed by the German Federal Ministry for Economic Cooperation and Development (BMZ) and the European Union (EU).

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 56973

The assignment will be implanted in framework of The West Africa Clean Energy Corridor (WACEC) initiative, which was launched by ECREEE, in collaboration with IRENA aims to support the development of utility scale renewable energy-based power and integration of renewable energy sources into the West African power systems

Chairman of the Supervisory Board
Martin Jäger, State Secretary

Management Board
Tanja Gönner (Chair)
Dr Christoph Beier (Vice-Chair)

Please see the attached Terms of Reference for further information about the project.

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Submission deadline

Should you be interested in implementing the project activity, please submit a bid electronically by **March 4th, 2019** (date of receipt at GIZ) in English language.

Labelling of offer

Your email should be clearly marked with the following text:

81237056 Bidding documents

Please address your bid to: e-tender@giz.de

Bids which are sent to other GIZ e-mail accounts will not be considered for the award of contract.

Technical offer

The technical offer should be submitted as a separate and signed pdf-document, marked with the following text:

Technical offer 81237056_*name of the company***.pdf**

Your technical offer may not contain any details of prices.

Please see the enclosed Terms of Reference and the bidding conditions for details of the content of your bid.

The technical offer shall not have more than 20 pages (excluding annexes). Technical offers may be downgraded if they exceed 20 pages considerably.

Financial offer

The financial offer should be submitted as a separate and signed pdf-document, marked with the following text:

Financial offer 81237056_*name of the company***.pdf**

The price offer must be submitted **in Euro** in accordance with the attached format for the price sheet. Personnel costs should be shown on the basis of days (generally working days).

Procedural questions

Please address any commercial, technical and procedural questions at an early stage. Questions will be answered if they are received at the latest five working days before the closing of the tender. Questions have to be raised in writing, by email only, to:

Mr David Sebela

email: david.sebela@giz.de

Non-compliance may result in your bid not being considered.

Evaluation of Offer

We will evaluate the technical and price information in the received bids.

After the technical evaluation, only the price offers of bids with more than 500 points will be opened and evaluated. Technical offers below 500 points will be considered as technical not acceptable. The technical offer has a weighting of 70%, the price offer 30%. The following formula will be used:

$$\frac{\text{technical evaluation of bid} \times 70}{\text{technical evaluation of best bid}} + \frac{\text{most economical bid} \times 30}{\text{price of bid}}$$

The final result is an overall ranking, headed by the most cost-effective bid. Contract negotiations will be initiated on the basis of this overall ranking.

Date of decision to award contract

The evaluation of the submitted bids is expected to be completed by 25.03.2019. For procedural reasons, no information on the status of evaluation will be given pending the decision on contract award, and we therefore ask you to refrain from making enquiries. If your bid is rejected, you will be notified in writing.

Commencement of work

Work is scheduled to start on 01.04.2019. You are bound by your bid until this date.

Notification of intention to bid

Please notify e-tender@giz.de within five days of dispatch of our enquiry whether we can expect your bid, stating the transaction number in the subject heading of the email.

Yours sincerely,

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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Contract Management
(electronically mailed without signature)

.....
Contract Management

Annexes

- Terms of Reference
- Evaluation grid for the technical assessment of bids
- Obligations for the settings of the quotation
- Bidding conditions (version: 01/2016)

The following documents are available on the internet at www.giz.de
or will be provided on request:

- General Terms and Conditions (version: August 2014)
- Integrity agreement
- Price sheet